

Organising a fundraising event

There are many different events you could arrange or take part in to help raise money for Northern Devon Healthcare NHS Trust Charitable Fund, known as “**Over and Above**”. All you need is ideas and enthusiasm!

Please see the **A-Z of Fundraising Ideas** below.

Please contact us if you would like to organise your own fundraising event and we will provide you with a letter stating you are fundraising on behalf of the charity.

Just tell us when you are planning to raise money and the type of event you are organising. Please complete the **fundraising authorisation form** enclosed or download a copy from our website <http://overandabove.org.uk/get-involved/> in the “**Get involved and fundraise for us**” section.

We will help you arrange your publicity and advertise your event on this website and in our hospital publications.

Here are some guidance on making sure your events are SAFE and LEGAL.

PLEASE BE SAFE AND LEGAL

- Make sure children are always supervised at events and please do not allow children to collect money.
- Please do not carry out house to house collections – it is illegal without a special licence. Please do not collect money in the street unless you have a street collection licence.
- Please make sure you have first aid cover if you are organising a larger event, we can provide you with contact information for St John Ambulance or the British Red Cross.
- Please check with your local authority whether you need to obtain special licences e.g. public entertainment, collection or alcohol.
- Please tell us if you intend to run a raffle, we need to advise you on the latest rules.
- To check food hygiene rules please visit www.food.gov.uk or contact the local council.
- Do check if your event venue has an alcohol licence, if not you will need to contact the local council to obtain a temporary licence.
- You will need to look at insurance – please discuss this with us.
- We are grateful for your support but cannot accept liability for any fundraising activity or event you undertake to benefit “Over and Above”, the Northern Devon Healthcare Trust Charitable Fund (Charity No 1051463)

For further information please contact us

The Fundraising Office

North Devon District Hospital
Raleigh Park, Barnstaple, Devon, EX31 4JB
Tel: 01271 311772
E-mail: ndht.charity@nhs.net
www.overandabove.org.uk

A-Z of Fundraising Ideas

A-Z of Fundraising Ideas
Afternoon tea party
Antiques Fair
Abseil
Arts/Crafts stall/exhibition/fair
Auction of promises
Barbecue
Ball, Barn Dance
Bazaar
Beauty Demonstration
Bingo
Bridge Drive,
Babysitting
Balloon Race
Baked Bean Bath
Boat Race
Bad hair day
Beard or Head Shave
Book/Comic sale
Beetle drive
Bring and buy sale
Carol Service
Clay Pigeon Shoot
Concert
Cake Stall
Car Boot Sale
Coffee morning
Computer games marathon
Conker championship
Craft Event
Cricket match
Christmas cards
Donkey Derby
Duck Race
Dance-a-thon
Darts match
Disco or Dinner dance
Dog walking
Drawing competition
Dressing differently day
Driving event
Exhibition
Equipment – do you know anyone who can donate?
Egg and spoon race Fete
Fishing Contest
Flower Show
Fish & Chip Event
Fun Run
Fifties Party
Face painting
Fancy dress competition
Fashion Show
Football tournament
Fundraising challenges

Gala Evening
Greyhound Night
Garage Sale
Games show based on TV Quizzes
Garden fete or open gardens
Golf day
Guess the: weight or name of doll, number of sweets in jar
Halloween Party
House-to-House Collection
Head shave
Hair – wacky hair day
Individual gift – Gift Day / An Hours Pay
Indoor games
Indoor market
International Food Day
It's a knockout
Jam Making
Judo Display
Jazz event
Jelly eating
Jigsaw marathon
Juggling
Jumble Sale
Kiosks – tea, coffee etc at Golf Club, Car Boot Sales
Karaoke event
Kick a goal competition
Kite flying
Lawn Mowing
Lecture Night
Lottery
Leg wax (especially for the men!)
Loud shoes day
Lunch for your friends and ask them to make a donation
MONEY – ALL DONATIONS ARE WELCOME
Magic show Music Quiz
Musical chairs
Mufti Day
Nearly New Sale,
New Years resolution
Name the baby competition
Nature Walk
Open Garden event,
Opera
Old Time Music Hall
Other Groups and Organisations – could you ask them for help?
Obstacle Race
Odd jobs day
Pantomime Visit
Payroll Deduction Scheme (PAYE)
Plant Sale
Pet show
Pram race,
Parachute jump
Pool tournament
Put on a play
Quiz Competitions – make up your own or bring in a professional
Question of sport

Race night
Raffle or tombola
Races
Raft Races
Ready Steady Cook
Sale of Work
Sponsored events e.g. sponsored silence/walk/swim/darts/Sports/Stop Smoking)
Supermarket Collection
Scrabble Contest,
Steam or Traction Engine Rally
Swimathon
Swear Box
Shoe shine
Talent Competition/show
Treasure Hunt
Ten Pin Bowling
Tennis Tournament
Theatre Gala Evening
Thank You Day
Themed events like a Halloween Party
Table top sale
Teddy bear tombola Three legged race
Toy sale
Underwater search
Volunteering – contact us now to find out how you can help!
Variety show
Very nice cake sale
Welly throwing competition
Walk a dog
Wine tasting
Xmas party
X marks the spot (Organise a treasure hunt)
Your own ideas
Zany clothes day