



# Over and above

Your Hospital Charity  
supporting the Northern Devon Healthcare NHS Trust

Registered Charity No. 1051463



## Report and Financial Statements

31 March 2015

## Statement from the chair

It is my great pleasure to introduce the Annual Report for the Northern Devon Healthcare NHS Trust Charitable Fund which reflects another exciting and successful year.

The charity continues to be supported by an amazing number of organisations, clubs and societies, individuals, staff, patients and friends. It is heartening to discover how many people raise money in varied and imaginative ways to improve our hospitals and the community services we provide.

I am really delighted to report that the fundraising team's Chemotherapy Appeal raised enough funds to enable the charity to build a new chemotherapy and day treatment unit. I am extremely grateful to everyone who made this possible by either donating money or their time in making this a reality for our patients and their loved ones. There is a lot of good news in the pages that follow, and details of numerous events that organisations and supporters of our charity have organised over the past 12 months.

It is inspiring that so many people, young and old, express their support and appreciation of the vital work of our dedicated staff through raising funds for our charity to improve and enhance our services. We are immensely grateful to you all.

During the year we successfully applied to the Charity Commission to register our new working name of "Over and above." This name encompasses exactly what we do in so much that the charity provides services, facilities and equipment, over and above that which would not be normally funded by NHS exchequer funds. I was pleased to attend a ceremony to officially launch the charity's working name where I met so many fundraisers and staff who support the work that we do to meet our charity objectives.

We said goodbye to Non Executive Director Chris Snow, and Executive Director's Janet Phipps and Kevin Marsh whose term as Trustees ended during the year. I wish to thank them all for all they have achieved, and offer my best wishes for their respective futures. I am delighted to welcome Robert Sainsbury Director of Operations, George Thomson Medical Director, Debbie Bennion Interim Director of Nursing, and Non Executive Directors Lesley Crawford and Robert Down. We look forward to working together to deliver our mission and exciting future for our hospital.

On behalf of the Charitable Funds Committee, can I once again take this opportunity to thank all our staff, supporters, fundraisers and volunteers for their hard work, commitment and continued generosity throughout the year and for your most valuable contribution to the welfare and wellbeing of patients, visitors and staff.

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## Objectives

The general charity was registered with the objective:  
 “For any charitable purpose and purposes relating to the National Health Service, wholly or mainly for the Northern Devon Healthcare NHS Trust.”

The objects of the subsidiary charities restrict expenditure either to a particular location or to a particular charitable purpose related to healthcare within the Northern Devon Healthcare Trust and Devon Partnership Trust responsibilities, except the two Charitable Investment Funds, which are investment media only.

The overall policy of the Trustees is to provide support to Northern Devon Healthcare NHS Trust and Devon Partnership Trust by the following means: -

Patients Expenditure	Purchase of small equipment, provision of services e.g. aromatherapy and the provision of facilities not normally provided by or in addition to the normal NHS provision.
Staff Expenditure	<p>a) Motivation of staff, by improving staff facilities and by providing services that improve the staff’s wellbeing,</p> <p>b) Education of staff by providing education over and above what would normally be provided by the Trust.</p>
Capital Equipment	Equipment in addition to that normally provided by the NHS Trust.
Research Expenditure	Resources to allow staff to undertake non-commercial research and educational activities.

The objectives of each of the individual designated funds will state whether the use of the fund is for patients, staff or the provision of equipment or research.

## Activities and achievements

### How we have raised the funds

#### Chemotherapy Appeal

During the year the Chemotherapy Appeal has seen significant donations to enable the charity to successfully build a new chemotherapy and day treatment unit. We are very pleased to announce that the Seamoor Unit has been chosen as the name for the new Chemotherapy and Day Treatment Unit at North Devon District Hospital following a public appeal for suggestions. We were overwhelmed with suggestions following an appeal with the North Devon Gazette for a name that reflects the North Devon’s landscape. Bideford resident, Pam Hick’s winning suggestion was picked as the hospital sits between the Sea and Exmoor and we believe it positively reflects the image of the new lifesaving unit.

A tribute has also been made to Jennifer Bonetta, founder of the North Devon Cancer Care Trust. The charity has been an incredible support and has donated hundreds of thousands of pounds to the Chemotherapy Appeal. We were very proud to announce that the unit’s main treatment area was named the Jennifer Bonetta Treatment Room in her memory.

The charity recognises the efforts of everyone no matter how big or small – a handful of examples are featured on the following pages:



### Trolley Push

48 participants took part in the 4.5 km challenge on the Tarka Trail from Fremington Quay to Barnstaple on Sunday 21st September. Twelve teams of four pushed their way down the trail with one person sitting in the trolley, one pushing and the other two holding onto the side to avoid the trolley from rolling into a ditch! This was a rally fun event with many participants wanting to repeat it again this year.

### Purple Day

Our annual Big Purple day event was a success with lots of people and businesses creating their own unique purple themed events. These included selling purple cakes, wearing purple wigs and decorating local businesses with purple balloons and banners. This day creates awareness of our charity and raises vital funds for us to meet the charity's objectives.

### Exmoor Ramble

One of our charity ambassador's Ivan Huxtable raised over £5000 for the Chemotherapy Appeal by organising a walk across Exmoor. This is an annual event and it has become very popular amongst lots of communities in North Devon. We are extremely grateful for the support that Ivan and all those taking part in the event give to help us raise vital funds to enhance our services that we deliver to patients.

### Kenwith Company of Archers

We congratulate the Kenwith Company of Archers who raised £2216.56 towards the Chemotherapy Appeal by holding a sponsored 24 hour archery marathon in Bideford Pannier Market. Relays of archers shot their arrows in 2 hour slots throughout the 24 hour period. This was our first archery competition that raised funds for our charity.



Trolley Push



Purple Day



Exmoor Ramble

Kenwith Company of Archers



### Abseil & Skydive Events

During the year we have organised a number of challenge events which have included abseils and skydives. Many participants from staff and the public have braved the elements to raise significant sums of money for our charity.

### Christmas Jumper Day

This annual event proved a hit with lots of staff and businesses this year. Participants donated money for wearing a Christmas jumper for the day. It was certainly a fun and colourful day which brought smiles to everyone involved. The jumpers just keep getting more and more colourful every year.

### Ian and Tanya Kevern Fancy Dress Event

Ian Kevern came up with the idea of wearing a different fancy dress costume every day for a month. No matter where Ian went he could be seen in different costumes including the King of Rock, Elvis Presley. This brought lots of laughter and interesting donations from customers on his window cleaning round. It certainly brought smiles to our cancer patients when he came in to hand over the money raised.



Abseil



Skydive



Christmas Jumper Day



Ian & Tanya Fancy Dress Event

There were plenty of donors arriving at our hospital for various cheque presentations and here are some of them:



## Community & corporate support

'The Charity has had a significant impact on the patient environment'; this is thanks to the tremendous support from many donors. Our appreciation goes out to people who have kindly given however large or small their donation, and to those who have donated their time to support our activities. Samples of supporters are featured below:

- Perrigo, Wrafton for supporting the Cardio Respiratory Department with a grant towards the purchase of 2 Ambulatory Monitors. In addition, once again Perrigo has continued to support our Chemotherapy Appeal, with a grant this year to purchase a Baxter Pump for the newly built Chemotherapy Unit.
- Co-operative Store, Pottington for naming our charity as 'Charity of the year', with event proceeds generously donated for the benefit of the Special Care Baby Unit.
- For a Fantastic Live Music Event performed by a local couple, with proceeds donated in support of the Intensive Care Unit. Having personally experienced the care and treatment provided by the Intensive Care Unit, the fundraisers' were keen to express their gratitude to the Unit.
- Harland Town Band for supporting the Caroline Thorpe Children's Ward, donating proceeds raised from a Christmas Eve carol event.

## Making a difference to patients in Devon

The Charity continued to support a wide range of charitable and health related activities, helping patients in many ways throughout the year. The funds were used to purchase items that provide additional benefit to patients and staff Over & Above that provided by the Trust itself. The Charity has awarded grants totalling £1,385,000 to improve patient care and treatment.

Some of the key areas the Charity has supported are included below with some examples of how funds have been used:

## Equipment

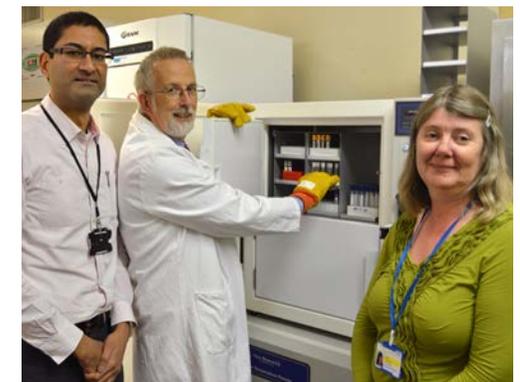
Whilst equipment is provided from the NHS resources, and high levels of care to patients are already maintained by excellent teams of professionals, charitable funding is vital to provide supplementary support.

Some examples can be seen below:

### Clinical research boosted by arrival of extra-cold freezers £8,500

More clinical research studies are set to be undertaken at NDDH thanks to the arrival of two new extra-cold freezers. The freezers, housed in the pathology department can reach a low temperature of -86 degrees Celsius, and will enable a wider range of tissue samples to be stored.

The purchase of the two -86 freezers, dedicated to the use of clinical trials is a very positive step for the research and development team as it enables the long-term storage of tissue samples. The equipment will enable the Trust to expand its research portfolio, and offer our patients access to a wider number of high-quality clinical research studies so they can benefit from new and improved treatments.



### **Video conferencing equipment replaced with £30,000 contribution**

Utilised by the Cancer Multi-Disciplinary Team the equipment will link with other specialist hospitals in the Peninsula. Avoiding the need to travel to other hospital sites the teams are able to discuss patient diagnosis and agree treatment plans. The equipment provides the facility to share radiology images, laboratory slides and discuss cases practically.

For our patients this means their care, diagnosis and treatment can be agreed directly; enhancing the patient's experience, and improving the duration of each patient pathway.

### **Lymphedema service procure specialist wheelchair scales £2,000**

These particular scales are stable, functional and mobile. A large platform and sturdy handrail offers extreme versatility as our patients can be weighed while sitting in a wheelchair or on a chair. The handrail provides valuable support for patients with mobility/balance issues. Its high load capacity makes the scales ideal for weighing heavier patients, with a weight limit of 300kg.

After use the scale can be folded together to ease storage, and are transferrable with the use of fitted castors, thus reducing the health and safety risk to staff.

### **Ultrasound service for patients in Torrington £33,500**

The Ultrasound Service has been made available within the Torrington compass. For our patients living in the Torrington area an improved choice of venue is now optional. Previously patients living in the area would have to travel to NDDH, but with the service now available on their doorstep a reduction in time travelled, and an improved non acute environment will enhance the experience.

### **3 pulse oximeters for heart failure nurse specialist team £1,400**

Heart failure nurse specialists support monitoring and management of patients with heart failure in the community. This involves specialist assessment of our patient's clinical condition, and subsequent adjustment of medications to help improve symptoms and reduce risk of readmission to hospital.

The Pulse Oximeters will aid assessment and help to ensure patients receive appropriate treatments for symptom management. Part of the early warning score, it will help to inform practitioner of severity of condition, and signpost those in need of additional support, e.g. GP review, hospital admission etc.

### **Patient support**

The Charity invested into projects to help make a more positive patient experience. We have invested into making improvements to the hospital environment, enhancing areas with more modern facilities.

Some examples can be seen below:

### **Improved physiotherapy information for patients £3,400**

The 42" wall mounted LCD display panel will disseminate educational information to our patients receiving physiotherapy. Installed in the outpatient waiting area electronically displayed information will be available to keep our patients informed of the latest posture, exercise, and self-management techniques, including information such as Patient satisfaction questionnaires, DNA rates, and the promotion of the Physiotherapy Service as a whole will be advertised.

### **Sidmouth Hospital medical ward gains a smart chair £2,300**

Sidmouth Patients can enjoy the benefit of a Smart Chair with reclining back. The chair is available for use on the Medical ward, offering our patients enhanced comfort and recovery during their stay.

The equipment features:

- Support the maximum surface area of the body
- Provide maximum stability and a well-balanced position
- Prevent or reduce the occurrence of undesirable postural changes
- Maximise functional ability
- Increase comfort
- Assist energy management
- Assist frequent repositioning
- Enhance the ability to transfer independently or with assistance

#### **Play area upgraded with improvements to outpatient waiting room £1,600**

Our younger ENT and Audiology patients are enjoying a newly improved play area in the patients' waiting area. The equipment is hard wearing, easy to clean in line with local policy, fun, suitable to our patient group and age, and unable to be taken from the play area. New custom made seating has been implemented, with an additional area for parents with babies.

The equipment provided fits the remit of the service; many of the toys are sensory to suit our patient group, with building blocks and seating made from safe easy clean materials.

#### **Patients comfort improved by purchase of electric fans £1,500**

Sufficient for each bed space the acute stroke unit has been equipped with 14 Wall Mountable fans. This will improve the personal environment and needs of each individual patient.

A number of our patients experience high temperature or breathing difficulties which can be eased by the equipment.

Wall mounted fans will not compromise the limited space available to our patients. By wall mounting accidental damage is reduced significantly.

#### **Day care couches for Sidmouth medical ward £6,000**

The Couch is designed to provide comfort and pressure redistribution for patients undergoing examinations and periods of inactivity between clinics. Situated on the Medical Ward 2 couches were procured to benefit patients undergoing day care. To ease use the hand switch control or power assist foot section can adjust the height, tilt and backrest positioning, with fold down side supports and arm rests for comfort and safety. The large wheel base with steering makes the couch practical to transport.

#### **Staff support and training**

Many donations are given directly to the wards for the benefit of staff. These gifts are used for charitable activities that benefit staff and patients. Charitable funds allow improvements to the staff environment and to attend training courses not funded by the NHS, which supplements patient care and treatment techniques.

Some examples can be seen below:

#### **UKONS annual conference £2,300**

Three Clinical nurse specialists and a lead Cancer nurse were given the opportunity to attend the 2014 UKONS conference to develop their skill and expertise.

The UK Oncology Nursing Society (UKONS) is run by cancer nurses who aspire to promote excellence in nursing management and care of those directly and indirectly affected by cancer. They achieve this by offering education and development to the needs of their members.

### **Physiotherapist to study MSc in musculoskeletal medicine £1,800**

The MSc in Musculoskeletal Medicine provides practicing clinicians with academic training in the sciences underlying musculoskeletal diseases. The course promotes an understanding of the ways in which research can be used to improve knowledge and treatment of musculoskeletal diseases.

To further develop the skills and knowledge a grant has been awarded to a physiotherapist to undergo the course. In practice the therapist has demonstrated an approach, which for some patients who do not respond to a more traditional treatment plan can lead to a greater reduction in pain, higher levels in compliance, and fewer follow up appointment sessions required.

Benefits to the study will potentially offer:

- Reduced pressure on the department as fewer follow up sessions are required
- Improved rapid reduction in patient pain levels
- Patient's return to functionality is accelerated
- Improved patient satisfaction and compliance

### **Rehabilitation staff attend Neurological Training Workshop £900**

The Specialist Neurological Workshop is designed to further develop the skills of qualified rehabilitation staff. The skills gained by staff are designed to be implemented into patient care to further improve treatment, and the overall experience. Through a more knowledgeable workforce our patients will benefit by an enhancement to rehabilitation.

### **Bideford Hospital staff amenities improved by refurbishment £1,700**

To enhance the staff facilities a grant to improve the refreshment area was awarded. A much needed new kitchen sink including cupboard base unit, with repairs to the flooring has been installed. The improvements have created a more modern usable space, to accommodate today's level of staff.

### **Access control door and CCTV £3,800**

The Installation and commission of an access control door, including the implementation of CCTV was granted to Seaton Hospital. This will permit a secure staff rear entrance access to the hospital, avoiding unnecessary entry to the clinical areas.

### **Other contributions**

The charitable funds continue to support the purchase of many smaller items of equipment and further items have been purchased for the benefit and welfare of patients and staff.

There have been no significant changes in the activities of the charity in the financial year.

## Future plans

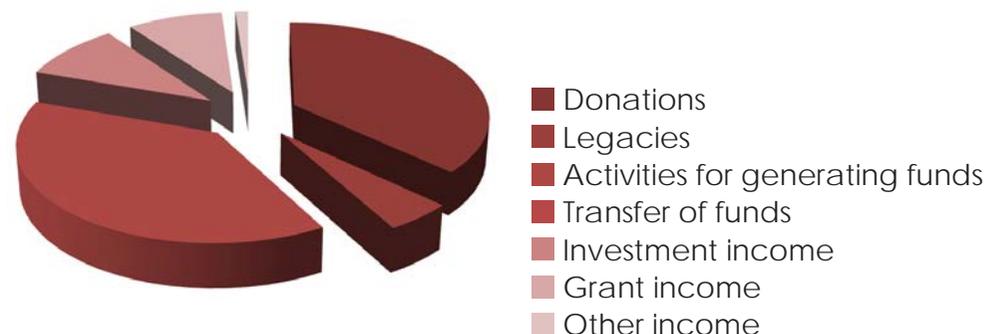
The charity plans to continue to use its resources to further enhance the services provided by the Northern Devon Healthcare NHS Trust in relation to patient care and to staff training and welfare. This will include the provision of equipment and contribution towards training for staff. With a committed team the charity will be working hard to achieve the best for the patients of Devon.

## Financial review

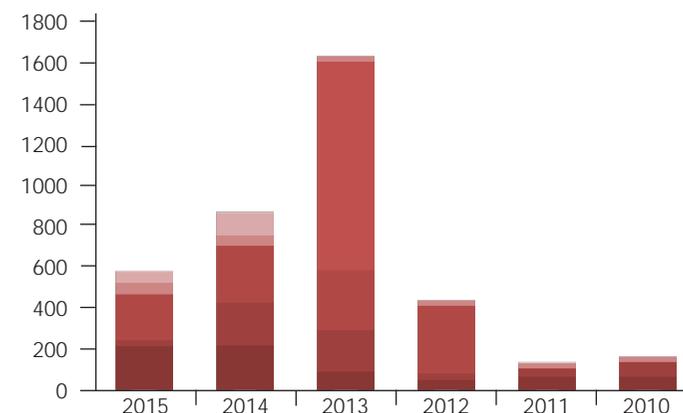
The net assets of the charity as at 31 March 2015 are £2,149,000 decreasing from £3,035,000 in 2013. In the year there was a decrease of incoming resources, and an increase of resources expended. The investments performed well over all, reporting an increase to the total portfolio value of £56,000. The Charity continues to rely on donations, legacies and investment income as sources of income, and continues to apply for grant income.

Total incoming resources for the year are £583,000, which has decreased by 33% since 2013/14. The decrease in income is mainly attributable to the levels of legacy income which has seen a fall of 86%. Despite the charity's efforts to submit grant applications a fall of over 50% in grant income has been reported. The underlying level of voluntary donations from individuals including fundraised income has decreased by 12%, with income from investments increasing by 17% during the year.

Where our income came from

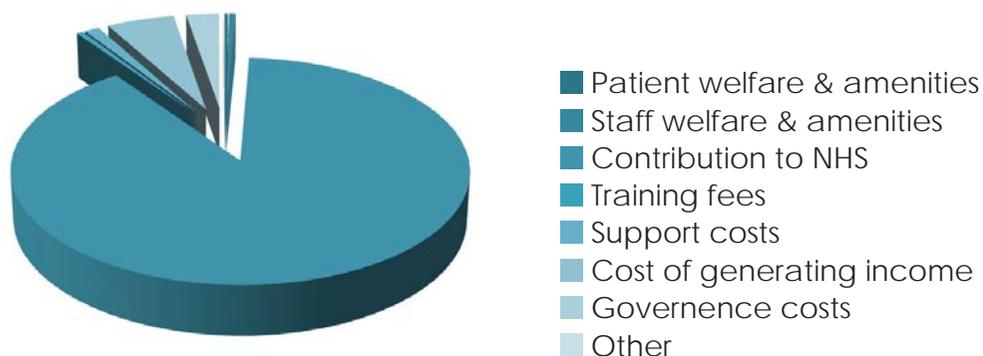


Our income for the past 5 years

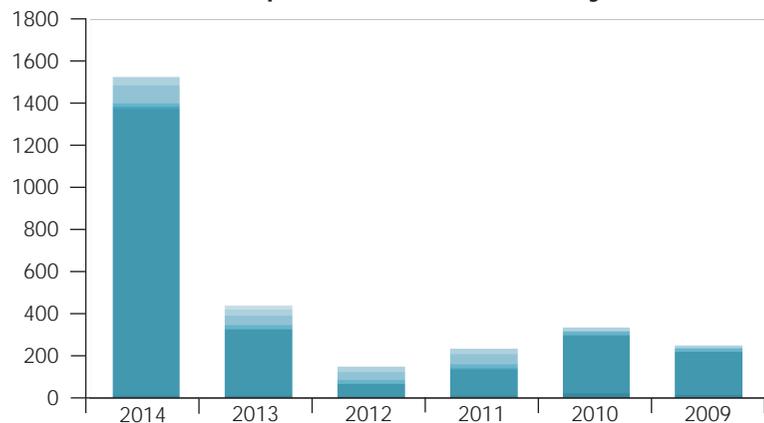


Expenditure of £1,527,000 has increased by 246% since last year. This is mainly due to the commencement of the new Chemotherapy and Day Treatment Unit build which the charity is supporting through Appeal income. The Trust continues to be committed to making appropriate use of its charitable funds, and has purchased many additional items to support patients and staff; details of this can be found within this report.

Where we spend our funds



Our total expenditure for the last 5 years



## Departmental & ward funds

There are approximately 125 departmental and ward funds; these funds are used specifically in the designated area for the benefit of patients and staff.

The funds benefit patients by purchasing supplementary/complimentary equipment or services, which the Trust is unable to provide through exchequer funds. An example of this is the provision of children’s toys for Caroline Thorpe Children’s Ward.

Staff expenditure is used to further staff training and education thereby promoting efficient performance of their duties and development of staff skills, with support also given to team building activities.

Approximately £1.5 million of the funds held at year end is in designated funds.

## General funds

The income received in these funds is not specific with regard to department or ward but may be used more generally across the Trust.

General funds include the North Devon District Hospital General Fund and the Patients’ Special Purpose Charitable Fund.

Examples of some of the charity’s achievements during the year are included in the activities above. Many departments within North Devon District Hospital and across community hospitals have benefited from donations and legacies.

## Structure, governance and management

The charity is a Charitable Trust governed by Trust deeds that were sealed by Northern Devon Healthcare NHS Trust on 30th October 1995. The subsidiary charities are also largely governed by Declarations of Trust. However, the Remfry Special Purpose Charitable Fund is governed by a Will dated 13th September 1934. The Northern Devon Healthcare NHS Trust (Permanent Endowment) Common Investment Fund and the Northern Devon Healthcare (Expendable Funds) Common Investment Fund are both governed by Schemes, sealed by the Charity Commission.

The Corporate Trustee is the Northern Devon Healthcare NHS Trust, and the Trustees are the Executive (voting) Directors and Non-Executive Directors of the Trust Board, who act in trusteeship for that body. The Chairman and Non-Executive Directors are appointed by the Secretary of State for Health and the Director of Finance has delegated authority for the day to day management and control of the administration of the Trust's charitable funds.

All Charities must have charitable purposes or aims that are for the 'Public Benefit'. This is known as the 'Public Benefit Requirement'. 'Public Benefit' is the legal requirement that every organization set up for one or more charitable aims must be able to demonstrate that its aims are for the public benefit if it is to be recognised, and registered, as a charity in England and Wales. There are two key principles, both of which must be met in order to show that an organisation's aims are for the public benefit. Firstly there must be an identifiable benefit or benefits and secondly the benefits must be to the public or section of the public. The Corporate Trustee confirms that it has had regard to the Charity Commission public benefit guidance where relevant.

## Trustees

The following Trustees were in office at 31 March 2014 and served throughout the year unless stated otherwise:

Name	Title
Roger French	Chairperson
Alison Diamond	Chief Executive
Andy Robinson	Director of Finance & Performance
Robert Sainsbury	Director of Operations (from November 2014)
George Thomson	Medical Director (from November 2014)
Kevin Marsh	Director Nursing (until June 2015)
Debbie Bennion	Interim Director Nursing (from March 2015)
Janet Phipps	Assistant Director of Operations (until July 2014)
Kate Lyons	Director of Operations (until June 2014)
Jac Kelly	Chief Executive (until April 2014)
Pauline Geen	Non-Executive Director
Nick Lewis	Non-Executive Director
Tim Douglas-Riley	Non-Executive Director
Lesley Crawford	Non-Executive Director (from July 2014)
Robert Down	Non-Executive Director (from February 2015)
Jane Reynolds	Non-Executive Director (until May 2014)
Chris Snow	Non-Executive Director (until December 2014)

## Training and induction process for Trustees

Trustees are members of the Trust Board of Directors, and as such are subject to an induction programme on appointment to the Board.

## Finance Sub Committee

The Committee meet bi-annually to review the Charity's affairs, to review the management of the investment portfolio and other funds, to agree the allocation of grant funding within the objectives, and to consider and approve plans for fundraising and income generation. Decisions of the committee are informed by professional advisers in relation to the investment portfolio.

Membership during 2014/15:

Roger French

Andy Robinson

Lesley Crawford (from July 2014)

Debbie Bennion (from March 2015)

Kevin Marsh (until June 2015)

Chris Snow (until December 2014)

Jane Reynolds (until May 2014)

The Northern Devon Healthcare NHS Trust Charitable Fund is an umbrella charity encompassing 22 additional registered charities at the balance sheet date, which are held for the benefit of hospitals and services managed by Northern Devon Healthcare NHS Trust and Devon Partnership Trust.

The funds held by the Charity are classified as a combination of unrestricted and restricted income funds.

Within each of the additional registered Charities there are a number of funds relating to particular wards and departments. Each fund is managed on a day to day basis by a Nominated Officer normally the Directorate General Manager. The Director of Finance appoints Nominated Officers on behalf of the Trustees.

## Investment policy

The Trustees investment powers are determined by the Trust Deed, which gives the Trustees a general power of investment, subject to a restriction that no speculative or hazardous investments, specifically futures or traded options are allowed.

The charity runs a pooled scheme for the special charities. The pooling arrangement was approved by the Charity Commissioners in October 1999.

The Trustees have a formal investment policy that is reviewed on an annual basis. The investment objective is to achieve a balance of maximising current income while aiming for growth in capital value.

The current method of investing is via Barclays Wealth investment Management Ltd, the charity's investment managers. Monies are invested in a mixed portfolio of bonds and equity stock, the portfolio increased in value by approximately 3% during the year.

## Reserve policy

The Charity has a formal policy approved by the Trustees regarding the holding of reserves, which is reviewed on an annual basis.

The present policy is stated as follows:

The Trustees do not hold reserves as defined by the Charity Commissioners. The Trustees have no material recurring commitments for which it would be prudent to hold reserves against uncertainties; the main form of expenditure is by grants to the Northern Devon Healthcare Trust and Devon Partnership Trust and commitments are only given to the level of resources within the funds received and held.'

## Risk management policy

The Trust maintains a Corporate Risk Register, and any risks to which the charity is exposed would be recorded within the Corporate Trustee's own register in line with its processes.

The major risks to which the charity is exposed, as identified by the Trustees have been reviewed and systems have been established to mitigate those risks.

## Relationships with related parties/ external bodies

Related Parties – the Northern Devon Healthcare NHS Trust is considered a related party as the charity and the NHS Trust are under common control. A profile of the NHS Trust is shown below.

## Northern Devon Healthcare NHS Trust Profile

The Trust, established on 1st April 1991, operates across 1,300 square miles, providing care for people from Axminster to Bude and from Exmouth to Lynton.

The Trust offers both acute services, centred on North Devon District Hospital (NDDH) and adult community services, across a network of 17 community hospitals and nine integrated health and social care community clusters, spanning Torridge, North Devon, East Devon, Exeter, Mid Devon, Teignbridge and West Devon.

Community-based and specialist staff also work from GP surgeries, other local bases and, increasingly, in people's own homes.

Integration – a 'joined up' approach – is essential to this way of working. The Trust was one of the first in England to integrate acute and community healthcare services, in 2006, adding adult community health and social care services in 2008.

## Admin details

### Charity details

Charity Name: Over&Above  
Fundraising Team: Northern Devon Healthcare NHS Trust  
Raleigh Park  
Barnstaple  
Devon, EX31 4JB

Registration number: 1051463

### Staff

During the year the following staff were employed by Northern Devon Healthcare NHS Trust and seconded to the Charity:

Fundraising team:

Ian Roome Fundraising Manager

Julie Whitton Fundraising Officer

Gemma Steele Fundraising Assistant

Finance team:

Andy Robinson Director Finance & Performance

Karen Sandwell Assistant Director Finance (Financial Accounting)

Odette Brown Charity Accountant

Kate Winter PA to Chief Executive/  
Director Finance & Performance

Kirsty Milton Finance Officer

## Advisors

### Bankers:

National Westminster Bank  
41 High Street  
Barnstaple  
Devon  
EX31 1DA

Co-operative Bank  
PO Box 101  
1 Balloon Street  
Manchester  
M60 4EP

### Investment Managers:

Barclays Wealth & Investment Management  
4th Floor  
Bridgewater House  
Counterslip  
Finzels Reach  
Bristol  
BS1 6BX

### Independent Examiners:

Grant Thornton UK LLP  
Hartwell House  
55-61 Victoria Street  
Bristol  
BS1 6FT

## Accounts

Northern Devon Healthcare NHS Trust Charitable Fund  
Registered Number 1051463  
Year ended 31 March 2015

### Trustees' responsibilities statement

The Trustees are responsible for preparing the Trustees' Annual Report and the Financial Statements in accordance with applicable law and regulations.

The Charities Act 2011 requires the Trustees to prepare financial statements for each financial year. The Trustees have to prepare the financial statements in accordance with United Kingdom Generally Accepted Accounting Practice (United Kingdom Accounting Standards and applicable law). The Trustees must not approve the Financial Statements unless they are satisfied that they give a true and fair view of the state of affairs of the charity, and of the incoming resources and application of resources, including the income and expenditure of the charity for that period. In preparing these Financial Statements the Trustees are required to:

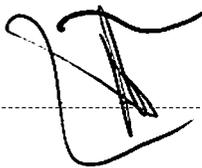
- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgments and accounting estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the Financial Statements;

- prepare the Financial Statements on the going concern basis unless it is inappropriate to presume that the charity will continue in business.

The Trustees are responsible for keeping adequate accounting records that are sufficient to show and explain the charity's transactions and disclose with reasonable accuracy at any time the financial position of the Charity, and enable them to ensure that the Financial Statements comply with the Charities Act 2011, the Charity (Accounts and Reports) Regulations and the provisions of the trust deed. They are also responsible for safeguarding the assets of the Charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Approved by the Trustees:

Chairman \*  Date: 05/10/15

Trustee  Date: 5/10/15

\*the Board may authorise another trustee to sign in place of the Chairman.

## Independent examiner's report to the trustees of Northern Devon Healthcare NHS Trust Charitable Fund

I report on the accounts of Northern Devon Healthcare NHS Trust Charitable Fund for the year ended 31 March 2015, which are set out on pages 19 to 28.

This report is in respect of an examination carried out under section 149(3) of the Charities Act 2011 (the Act). This report is made solely to the charity's trustees, as a body, in accordance with the regulations made under section 154 of the Act and any directions given by the Charity Commission under subsection 149(5) of the Act. My work has been undertaken so that I might state to the charity's trustees those matters I am required to state to them in an independent examiner's report and for no other purpose. To the fullest extent permitted by law, I do not accept or assume responsibility to anyone other than the charity and the charity's trustees, as a body, for my work, or for this report.

### Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year (under section 149(2) of the Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 149 of the Act;
- to follow the procedures laid down in the general Directions given by the Charity Commission under section 149(5) of the Act; and
- to state whether particular matters have come to my attention.

### Basis of independent examiner's report

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a comparison of the accounts with the accounting records kept

by the charity. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

### Independent examiner's statement

In connection with my examination, no matter has come to my attention:

- i) which gives me reasonable cause to believe that in any material respect, the requirements:
  - to keep accounting records in accordance with section 130 of the Act;
  - to prepare accounts which accord with the accounting records; and
  - to comply with the accounting requirements specified in regulation 8 of the Charities (Accounts and Reports) Regulations 2008, with the exception of the requirement to show a true and fair view;have not been met, or
- ii) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Elizabeth Cave CPFA

Grant Thornton UK LLP

Hartwell House, 55-61 Victoria Street, Bristol, BS1 6FT

5 November 2015

## Statement of Financial Activities for the year ended 31 March 2015

	Note	Unrestricted funds '£000	Restricted funds '£000	Endowment funds '£000	Total Funds £000	2014 Total Funds £000
<b>Incoming resources</b>						
Voluntary Income:						
Donations		189	26	0	215	219
Legacies		0	29	0	29	208
Grants receivable	2.1	52	0	0	52	111
Total Voluntary Income		241	55	0	296	538
Operating activities:						
Activities for generating funds	2.2	224	0	0	224	278
Investment Income	2.3	46	10	0	56	48
Other Incoming Resources	2.4	0	7	0	7	6
<b>Total incoming resources</b>		<b>511</b>	<b>72</b>	<b>0</b>	<b>583</b>	<b>870</b>
<b>Resources expended</b>						
Costs of Generating Funds	3.1	69	14	0	83	44
Charitable Activities:						
Grants payable	3.2	1,328	75	0	1,403	349
Governance Costs	3.3	32	8	0	40	28
Other resources expended	3.4	0	1	0	1	20
<b>Total resources expended</b>		<b>1,429</b>	<b>98</b>	<b>0</b>	<b>1,527</b>	<b>441</b>
Net Incoming/(Outgoing) Resources Before Transfers		-918	-26	0	-944	429
Gross Transfer Between Funds	9.3	0	0	0	0	0
Net incoming/outgoing resources		-918	-26	0	-944	429
Gains/(Losses) on reval & disposal of investment assets		47	11	0	58	21
Net movement in funds		-871	-15	0	-886	450
Fund Balances Brought Forward		2,411	587	37	3,035	2,585
<b>Fund balances carried forward</b>		<b>1,540</b>	<b>572</b>	<b>37</b>	<b>2,149</b>	<b>3,035</b>

The notes appearing at pages 20 to 28 form part of these accounts.

Signed



Chair of Charitable Funds Committee

Date

12/10/15

## Balance Sheet as at 31 March 2015

	Note	Total Funds £000	2014 Total Funds £000
<b>Fixed Assets</b>			
Investments	4	1717	1661
<b>Total Fixed Assets</b>		<b>1717</b>	<b>1661</b>
<b>Current Assets</b>			
Debtors	5	99	30
Short Term Investments And Deposits	6	652	650
Cash At Bank And In Hand	7	141	652
<b>Total Current Assets</b>		<b>892</b>	<b>1332</b>
Creditors: Amounts Falling Due Within One Year	8	560	58
<b>Net Current Assets</b>		<b>332</b>	<b>1274</b>
<b>Non Current Assets</b>			
Debtors: Amounts Falling Due More Than One Year	5	100	100
<b>Total Net Assets</b>		<b>2149</b>	<b>3035</b>
<b>Funds of the Charity</b>			
Capital Funds:			
Endowment Funds	9.1	37	37
Income Funds:			
Restricted	9.2	572	587
Unrestricted		1540	2411
<b>Total Funds</b>		<b>2149</b>	<b>3035</b>

The notes appearing at pages 20 to 28 form part of these accounts.

## Notes to the financial statements

## 1. Accounting policies

## (a) Basis of preparation

The financial statements have been prepared under the historical cost convention with the exception of investments, which are included at market value. The financial Statements have been prepared in accordance with the Statement of Recommended Practice by Charities (SORP 2005), with the FRSSE effective 2008, applicable UK Accounting Standards, and the Charities Act 2011.

## (b) Funds structure

Where there is a legal restriction on the purpose to which a fund may be put, the fund is classified either as an endowment fund, where the donor has expressly provided that only the income of the fund may be applied, or as a restricted income fund where the donor has provided for the donation to be spent in furtherance of a specified charitable purpose.

Endowment funds, where the capital is held to generate income for charitable purposes, are sub analysed between those where the trustees have the discretion to spend the capital, expendable endowment, and those where there is no discretion to expend the capital, permanent endowment.

Unrestricted income funds are sub analysed between designated funds, where the trustees have set aside amounts to be used for specific purposes often reflecting the non-binding wishes of the donors, and unrestricted funds, which are applicable for any purpose at the trustees, unfettered discretion.

## 1. Accounting policies (continued)

### (c) Incoming resources

All incoming resources are included in the Statement of Financial Activities as soon as all of the following factors are met:

- i) Entitlement - arises when a particular resource is receivable, or the charity's right becomes legally enforceable;
- ii) Certainty - when there is a reasonable certainty that the incoming resources will be received the charity is legally entitled to the income; and
- iii) Measurement – when the monetary value of the incoming resources can be measured with sufficient reliability.

### (d) Incoming resources from legacies

Legacies are accounted for as incoming resources, either upon receipt or where the receipt of the legacy is reasonably certain; this will be once confirmation has been received from the representatives of the estate(s) that payment of the legacy will be made or property transferred and once all conditions attached to the legacy have been fulfilled and the amount of incoming resources is known with reasonable certainty.

Material legacies, which have been notified but not recognised as incoming resources in the Statement of Financial Activities, are disclosed in a separate note to the accounts with an estimate of the amount receivable.

### (e) Incoming resources from endowment funds

The incoming resources received from the investment of endowment funds are wholly unrestricted but have been earmarked in accordance with the donor's stated wishes.

### (f) Resources expended and irrecoverable VAT

All expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all costs related to the category. All expenditure is recognised once there is a legal or constructive obligation committing the charity to the expenditure. Irrecoverable VAT is charged against the category of resources expended for which it was incurred.

### (g) Recognition of liabilities for grants payable

Grants payable are payments made to related parties or third party NHS bodies and non NHS bodies in furtherance of the charitable objectives of the funds held on trust, primarily for the relief of those who are sick. The grants are accounted for on an accruals basis where the conditions for their payment have been met or where the recipient has a reasonable expectation that they will receive a grant. Provisions are made where approval has been given by the trustee, due to the approval representing a firm intention, which is communicated to the recipient.

### (h) Allocation of overhead and support costs

Overhead and support costs have been allocated between Charitable Activities, Governance costs and Fundraising. Costs that are not wholly attributable to an expenditure category have been apportioned. The analysis of overhead and support costs and the bases of apportionment applied are shown in Note 3.

### (i) Management and administrative costs

These represent the costs incurred in the organisation administration and governance costs. This will include appropriate proportions of salary costs from the trust.

## 1. Accounting policies (continued)

### (j) Costs of generating funds

The costs of generating funds are those costs attributable to generating income for the charity, other than those costs incurred in undertaking charitable activities or the costs involved in undertaking trading activities in furtherance of the charity's objects, and represent investment management fees and fundraising costs.

### (k) Charitable activities

Costs of charitable activities comprise all costs identified as wholly or mainly incurred in the pursuit of the charitable objects of the charity. These costs, where not wholly attributable, are apportioned between the categories of charitable expenditure in addition to the direct costs. The total costs of each category of charitable expenditure therefore include support costs and an apportionment of overheads, as shown in Note 3.

### (l) Governance costs

Governance costs comprise all costs identifiable as wholly or mainly attributable to ensuring the public accountability of the charity and its compliance with regulation and good practice. These costs include costs related to statutory audit together with an apportionment of overhead and supports costs.

### (m) Fixed asset investments

Investments are stated at market value as at the balance sheet date. The statement of financial activities includes the net gains and losses arising on revaluations and disposals throughout the year.

Quoted stocks and shares are included in the balance sheet at mid-market price, excluding dividend. The trustees do not

consider that any individual holding of securities would have a material effect on the quoted market price. All investments are held to provide an investment return.

### (n) Realised gains and losses

All gains and losses are taken to the Statement of Financial Activities as they arise. Realised gains and losses on investments are calculated as the difference between sales proceeds and opening market value (purchase date if later). Unrealised gains and losses are calculated as the difference between the carrying value at the year end and opening market value (or purchase date if later).

### (o) Pensions

The charity is a grant making charity and has no employees and any pension contribution liabilities that may arise are solely the responsibility of the grant recipient.

### (p) Apportionment

Items of income and expenditure are apportioned on a quarterly basis to qualifying funds in direct proportion to the average balance of the fund in the quarter as a proportion of the total average balances.

### (q) Staff costs

The Charity had no employees in the year, departmental staff are employed by Northern Devon Healthcare NHS Trust and are fully seconded to the Charity. The total costs are recharged by the trust in their entirety and are shown under 'Departmental Salaries' in note 3.

### (r) Contingencies

There are no contingencies to report.

## 1. Accounting policies (continued)

### (s) Commitments, Liabilities and Provisions

There are no commitments, liabilities or provisions to report. Creditors of £560,012 have been included in this set of accounts. These are considered to be a legal or constructive obligation because commitments have been made to fund items, salaries and approved non recurrent expenditure which can be reliably estimated. Invoices have been received since the Balance sheet date for the remaining items.

### (t) Trustee and connected persons transactions

#### Trustee expenses reimbursed

Northern Devon Healthcare Trust is the corporate trustee of the Charity. The corporate trustee did not pay any expenses during the year to any member of the trust board or to any member of the Charity committee.

#### Trustee remuneration

Members did not receive any remuneration from the Charity in the year.

### (u) Related party transactions

During the year none of the Charity trustees or members of the key management staff or parties related to them has undertaken any material transactions with the Northern Devon Healthcare NHS Trust Charity.

The charitable trust has made revenue and capital payments to Northern Devon Healthcare NHS Trust:

	2015 Total payments £000	2014 Total payments £000
1. Northern Devon Healthcare NHS Trust - The Trust is the corporate trustee of the umbrella charity and its subsidiary charities. The acute hospital services administered by the NHS Trust are a major beneficiary of the relevant charities. Grants have been made during the year to the NHS Trust.	1,385	330
<b>Total</b>	<b>1,385</b>	<b>330</b>

### (v) Post balance sheet event

There are no post balance sheet events to report.

## 2. Details of incoming resources

### 2.1 Material grants received by category

	Amount received in aggregate	
	2015 £000	2014 £000
<b>Description of the sources of any material grants by category</b>		
Chemotherapy Appeal:		
Kay Kendall Leukaemia Fund		60
Garfield Weston Foundation		50
The Norman Family Charitable Trust		1
Hospital Saturday Fund	2	
Other:		
Exeter Leukaemia Fund	50	
<b>Total</b>	<b>52</b>	<b>111</b>

## 2. Details of incoming resources (continued)

### 2.2 Details of activities for generating funds

	Unrestricted funds '£000	Restricted Income funds '£000	Endowment Capital funds '£000	2015 Total £000	2014 Total £000
<b>Activities for generating funds</b>					
Fundraising activities	224	0	0	224	278
<b>Total Activities for generating funds</b>	<b>224</b>	<b>0</b>	<b>0</b>	<b>224</b>	<b>278</b>

### 2.3 Analysis of gross income from investments

	Unrestricted funds '£000	Restricted Income funds '£000	Endowment Capital funds '£000	2015 Total £000	2014 Total £000
<b>Total gross income</b>					
Investments held as part of the investment portfolio	42	9	0	51	48
Interest on short term deposits	4	1	0	5	0
<b>Total Investment Income</b>	<b>46</b>	<b>10</b>	<b>0</b>	<b>56</b>	<b>48</b>

### 2.4 Details of other material incoming resources

	Unrestricted funds '£000	Restricted Income funds '£000	Endowment Capital funds '£000	2015 Total £000	2014 Total £000
<b>Material incoming resources</b>					
Miscellaneous income	0	7	0	7	6
<b>Total Other Incoming Resources</b>	<b>0</b>	<b>7</b>	<b>0</b>	<b>7</b>	<b>6</b>

## 3. Details of resources expended

### 3.1 Cost of generating funds

(a)	2015 Total £000	2014 Total £000
Investment Manager's fees	3	1
Fundraising costs	17	8
	<b>20</b>	<b>9</b>
Support costs	63	35
<b>Total</b>	<b>83</b>	<b>44</b>

(b) Cost of Generating funds allocation summary	Unrestricted funds '£000	Restricted Income funds '£000	Endowment Capital funds '£000	2015 Total £000	2014 Total £000
Support Costs	52	11	0	63	35
Direct Costs	17	3	0	20	9
<b>Total</b>	<b>69</b>	<b>14</b>	<b>0</b>	<b>83</b>	<b>44</b>

### 3. Details of resources expended (continued)

#### 3.2 Grants payable

	Unrestricted funds '£000	Restricted Income funds '£000	Endowment Capital funds '£000	2015 Total £000	2014 Total £000
Patients Welfare & amenities	4	0	0	4	7
Staff Welfare & amenities	6	2	0	8	5
Contribution to NHS	1,293	72	0	1,365	314
Training course	8	0	0	8	4
Support costs	17	1	0	18	19
<b>Total</b>	<b>1,328</b>	<b>75</b>	<b>0</b>	<b>1,403</b>	<b>349</b>

#### 3.3 Allocation of support costs and overheads

(a) Analysis of expenditure	Governance funds £000	Charitable Activities funds £000	Generating Funds funds £000	2015 Total funds £000	Basis of Apportionment funds £000
Departmental salaries	36	17	62	115	Time
Administration				0	Actual
External audit	3			3	Governance
Insurance premiums			1	1	Actual
Courses, conferences & fees	1			1	Actual
Bank charges		1		1	Department
Printing & Stationery				0	Time
Computer software training				0	Department
Miscellaneous				0	Actual
<b>Total</b>	<b>40</b>	<b>18</b>	<b>63</b>	<b>121</b>	

(b) Support cost allocation Summary	Unrestricted funds £000	Restricted funds £000	Endowment funds £000	2015 Total £000	2014 Total £000
Governance	32	8	0	40	28
Charitable activities	17	1	0	18	19
Generating funds	52	11	0	63	35
<b>Total</b>	<b>101</b>	<b>20</b>	<b>0</b>	<b>121</b>	<b>82</b>

#### 3.4 Other resources expended

	Unrestricted funds £000	Restricted funds £000	Endowment funds £000	2015 Total £000
S Hawkins deferred asset revaluation	0	1	0	1
<b>Total</b>	<b>0</b>	<b>1</b>	<b>0</b>	<b>1</b>

### 4. Investments

	2015 £000	2014 £000
<b>Fixed Asset Investments</b>		
Market Value at Start of Financial Year	1661	760
Less: Disposals at Carrying Value	-346	-1003
Add: Acquisitions at Cost	345	1889
Net Gain/(Loss) on Revaluation	57	15
<b>Market Value at End of Financial Year</b>	<b>1717</b>	<b>1661</b>
Historic Cost at End of Financial Year - including cash held as part of the investment portfolio	760	725

	Held in UK £000	Held outside UK £000	2015 Total £000	2014 Total £000
Investments in Bonds	707	112	819	806
Investments in Equities	535	258	793	734
Cash & cash equivalents	6	0	6	29
Other Investments	99	0	99	92
<b>Total Market Value of Fixed Asset Investments</b>	<b>1347</b>	<b>370</b>	<b>1717</b>	<b>1661</b>

	2015 Held in UK £000	2015 Held outside UK £000
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**Analysis of material fixed asset investments**

UK (Govt of) 4.75% stk 7/9/2015 gbp0.01	51	0
UK (Govt of) 2.5% I/L stk 26/7/16 gbp	66	0
Jupiter ut mngrs strategic bond I inc	59	0
Invesco fd mngrs ip corpoarate bond Z inc	52	0
Franklin Templeton global bond w hi inc nav	98	0
Royal Dutch Shell 'b' ord euro.07	59	0
Pimco global advis divsfd inc hgd instl dis		51
Vanguard funds plc s&p 500 ucits etf inc gbp		51

**5. Debtors**

	2015 £000	2014 £000
<b>Amounts Falling Due Within One Year</b>		
Prepayments	2	1
Accrued income	6	10
Amounts Due from Subsidiary And Associated Undertaking	91	19
<b>Amounts Falling Due More Than One Year</b>		
Deferred Asset	100	100
<b>Total Debtors</b>	<b>199</b>	<b>130</b>

**6. Short term investments and deposits**

	2015 £000	2014 £000
Cash held in Cooperative Bank Deposit Account	50	50
Cash held in Barclays Bank	602	600
<b>Total</b>	<b>652</b>	<b>650</b>

**7. Cash at bank and inhand**

	2015 £000	2014 £000
Cash held in National Westminster Bank Current Account	141	652
<b>Total</b>	<b>141</b>	<b>652</b>

**8. Creditors**

	2015 £000	2014 £000
<b>Amounts Falling Due Within One Year</b>		
Accruals	21	43
Amounts Due to Subsidiary And Associated Undertaking	539	15
<b>Total</b>	<b>560</b>	<b>58</b>

## 9. Funds of the Charity

### 9.1 Endowment funds

	Balance 1 April 2014 As Restated £000	Incoming Resources £000	Resources Expended £000	Transfers £000	Gains and Losses £000	Balance 31 March 2015 £000
Staff	10					10
Isaac	0					0
General	3					3
Patients	9					9
North Devon Samaritan	13					13
Moretonhampstead Laycock bequest	2					2
<b>Total</b>	<b>37</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>37</b>

Name of fund	Description of the nature and purpose of each fund
<b>Northern Devon Healthcare Staff</b>	Relief of sickness in the population, served by Northern Devon Healthcare NHS Trust by promoting the efficient performance of their duties by the staff of the Trust
<b>Isaac</b>	For any Charitable purpose or purposes relating to the NHS
<b>NDDH General</b>	For any Charitable purpose or purposes relating to the NHS wholly or mainly for the North Devon District Hospital
<b>NDDH Patients</b>	For the relief of sickness of patients who are or have been treated in the North Devon District Hospital
<b>North Devon Samaritan</b>	For the benefit of residents of North Devon who are on limited incomes and who are in need of medical or hospital treatment
<b>Moretonhampstead Laycock bequest</b>	For any Charitable purpose or purposes relating to the NHS wholly or mainly for the benefit of all staff working in the locality of the Moretonhampstead Hospital to promote the efficient performance of their duties

The historical value of endowment funds is not available due to the age of the endowments and the historical data not being recorded.

### 9.2 Restricted funds

	Balance 1 April 2014 As Restated £000	Transfers £000	Incoming Resources £000	Resources Expended £000	Gains and Losses £000	Balance 31 March 2015 £000
<b>Material Funds</b>						
Bideford Hospital	5					5
Ilfracombe & District Hospital	105		27	-6	3	129
NDDH	69		2	-4	2	69
Cancer (John Bale)	5					5
South Molton Hospital	71		2	-4	2	71
Remfry	14					14
Medical Equipment	71		1	-4	2	70
Caroline Thorpe Childrens	4		0			4
Devon Community Services	243		40	-80	2	205
<b>Total</b>	<b>587</b>		<b>72</b>	<b>-98</b>	<b>11</b>	<b>572</b>

Name of fund	Description of the nature and purpose of each fund
<b>Bideford Hospital</b>	Any charitable purpose for Bideford Hospital
<b>Ilfracombe &amp; District Tyrell Hospital</b>	Any charitable purpose for Ilfracombe & District Tyrell Hospital
<b>North Devon District Hospital</b>	Any charitable purpose for the North Devon District Hospital
<b>Cancer (John Bale)</b>	Any charitable purpose or purposes principally but not exclusively at or in connection with the North Devon District Hospital
<b>South Molton Hospital</b>	Any charitable purpose for South Molton Community Hospital
<b>Remfry</b>	For the construction or endowment of a private room or ward in such infirmary as the trustees shall think fit to be called by the testators name

## 9. Funds of the Charity (continued)

Name of fund	Description of the nature and purpose of each fund
<b>Medical Equipment</b>	For the acquisition of equipment principally but not exclusively at or in connection with the North Devon District Hospital
<b>Caroline Thorpe Childrens</b>	For the relief of sickness of children who are or have been treated at the North Devon District Hospital
<b>Devon Community Services</b>	For Charitable purposes relating to the general or any specific purposes of the community at large in the area served by Northern Devon Healthcare NHS Trust or to purposes relating to the Health Service

The Charity is not aware of any restricted funds that are no longer able to be used for the restriction applied to it.

### 9.3 Transfer between funds

From	To	Reason	£000
None			
Total			0