

Charity no. 1051463

Northern Devon Healthcare NHS Trust

Report and Financial Statements

31 March 2010

Northern Devon Healthcare 
NHS Trust

Address of Charity: Northern Devon Healthcare NHS Trust
c/o Charitable Funds' Accountant (K Sandwell)
Finance Department, Level 5
North Devon District Hospital
Raleigh Park
Barnstaple
North Devon EX31 4JB

Tel: 01271 314008

Bankers: National Westminster Bank, Co-operative Bank,
41 High Street, PO Box 101,
Barnstaple, 1 Balloon Street,
North Devon. Manchester.
EX31 1DA M60 4EP

Investment Managers: Gerrard Investment Management
Murray House
1 Royal Mint Court
London
EC3N 4HH

**Independent
Examiners:** Audit Commission
3-4 Blenheim Court
Matford Business Park
EXETER EX2 8PW

Structure, Governance and Management

The charity is a Charitable Trust governed by Trust deeds that were sealed by Northern Devon Healthcare NHS Trust on 30th October 1995. The subsidiary charities are also largely governed by Declarations of Trust. However, the North Devon Scanner Appeal is governed by Appeal Literature, and the Remfry Special Purpose Charitable Fund is governed by a Will dated 13th September 1934. The Northern Devon Healthcare NHS Trust (Permanent Endowment) Common Investment Fund and the Northern Devon Healthcare (Expendable Funds) Common Investment Fund are both governed by Schemes, sealed by the Charity Commission.

The Corporate Trustee is the Northern Devon Healthcare NHS Trust, and the Trustees are the Executive (voting) Directors and Non-Executive Directors of the Trust Board, who act in trusteeship for that body. The Chairman and Non-Executive Directors are appointed by the Secretary of State for Health and the Director of Finance has delegated authority for the day to day management and control of the administration of the Trust's charitable funds.

Trustees meet as a body twice each year.

The following Trustees were in office at 31 March 2010 and served throughout the year unless stated otherwise:

Mr Brian Sherwin	Non Executive Director	Chairman
Mrs Rachel Dennis	Non Executive Director	
Mrs June Lake	Non-Executive Director	
Mrs Jane Reynolds	Non Executive Director	
Mrs Amelia Tucker-Jones	Non Executive Director	
Mr Sam Jones	Non Executive Director	
Mrs Jac Kelly	Executive Director	Chief Executive
Mr Andy Robinson	Executive Director	Director of Finance & Performance
Mrs Carolyn Mills	Executive Director	Director of Nursing
Mrs Jo Gibbs	Executive Director	Director of Operations (1)
Mr Mike Roberts	Executive Director	Medical Director (1)
Dr Alison Diamond	Executive Director	Associate Medical Director
Ms Maureen Bignell	Associate Director	Director of Personnel & Development
Mr Iain Roy	Associate Director	Director of Facilities
Mrs Kate Maynard	Executive Director	Director of Development (2)

(1) The director resigned with effect from 31 March 2010

(2) The director resigned with effect from 30 September 2010

The Northern Devon Healthcare NHS Trust Charitable Fund is an umbrella charity encompassing 27 additional registered charities, which are held for the benefit of hospitals and services managed by Northern Devon Healthcare NHS Trust and Devon Partnership Trust.

The funds held by the General Charity are unrestricted income funds. The funds of the special charities are classified as restricted income funds.

Within each of the additional registered Charities there are a number of funds relating to particular wards and departments. Each fund is managed on a day to day basis by a Nominated Officer normally the Directorate General Manager. The Director of Finance appoints Nominated Officers on behalf of the Trustees.

Objectives

The general charity was registered with the objective:

"For any charitable purpose and purposes relating to the National Health Service, wholly or mainly for the Northern Devon Healthcare NHS Trust."

The objects of the subsidiary charities restrict expenditure either to a particular location or to a particular charitable purpose related to healthcare within the Northern Devon Healthcare Trust and Devon Partnership Trust responsibilities, except the two Charitable Investment Funds, which are investment media only.

The overall policy of the Trustees is to provide support to Northern Devon Healthcare NHS Trust and Devon Partnership Trust by the following means: -

Patients Expenditure - purchase of small equipment, provision of services e.g. aromatherapy and the provision of facilities not normally provided by or in addition to the normal NHS provision.

Staff Expenditure - providing

- a) motivation of staff, by improving staff facilities and by services that improve the staff's wellbeing,
- b) education of staff by providing education over and above what would normally be provided by the Trust.

Capital Equipment - equipment in addition to that normally provided by the NHS Trust.

Research Expenditure - resources to allow staff to undertake non-commercial research and educational activities.

The objectives of each of the individual funds will state whether the use of the fund is for patients, staff or the provision of equipment or research.

Activities and Achievements

The North Devon District Hospital Special Purpose General Fund

The General Fund has part financed an upgrade for the portable echo machine, financing 25% of the cost which will be of benefit to the cardio respiratory patients. At a cost to the charity of £9,500 this upgrade will enable high specification cardiac imaging and the ability to transmit images to all networked computers.

At a cost of £14,000 the fund financed 1,124 Christmas meals to Northern Devon Healthcare NHS Trust staff and provided hampers to the staff based at the community hospitals. In addition to this 787 meals were provided to staff who were on duty during the Christmas period.

Conversion of the televisions in the patient areas to digital television was achieved, at a cost to the fund of £9,000.

The Eye Clinic Fund

The Eye Clinic Fund purchased a Pentacam HR Anterior Segment Scanner at a cost to the fund of £36,500. The benefits of this machine will be to enable the user to carry out accurate assessment of the cornea to aid diagnosis in various conditions. The scanner has the ability to carry out corneal topography to cut down on the amount of trial contact lenses used.

Additionally the machine can grade cataracts that might be difficult to evaluate. This will improve the limitation of level of care the department has experienced, for various conditions.

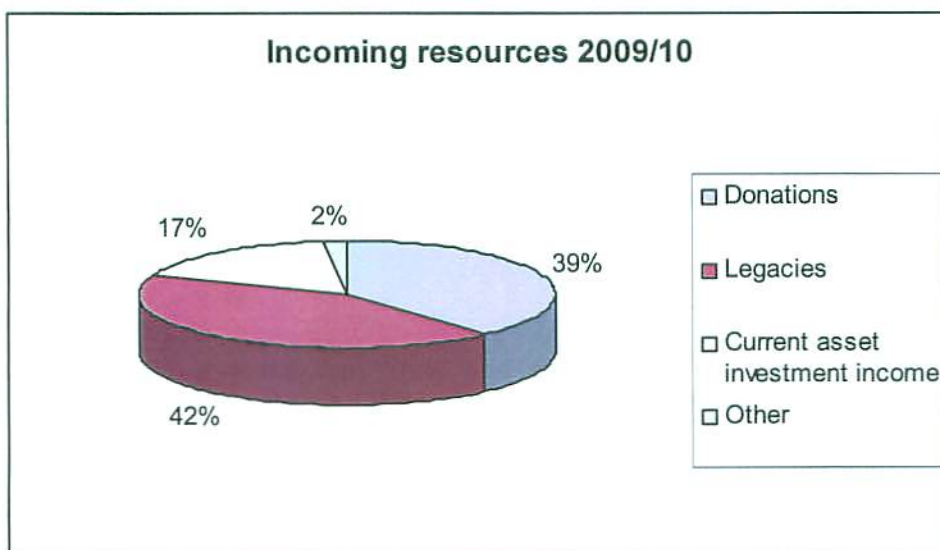
The charitable funds continue to support the purchase of many smaller items of equipment and further items have been purchased for the ease and comfort of patients.

There have been no significant changes in the activities of the charity in the financial year.

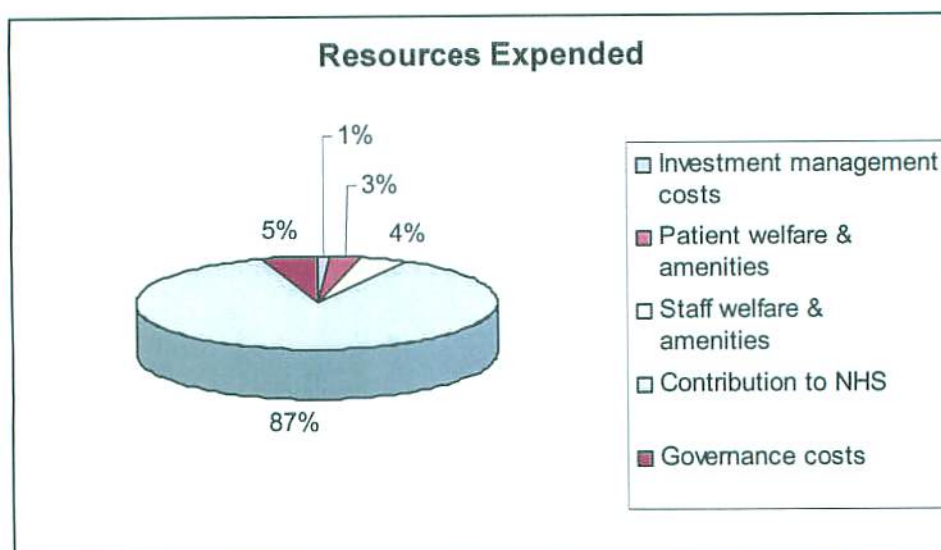
Financial Review

The Charity's total incoming resources for the year are £164,000 which has fallen by 32% since 2008/09. The underlying level of donations from individuals has increased slightly and a number of donations for specific purposes have been received. Legacies in the year amounted to £71,000 compared with £146,000 in 2008/09.

Individual donors' are encouraged to gift aid their donations. By gift aiding their donations the Charity currently receives an extra 28 pence for each £1 donated. The gift aid claimed is allocated to the same fund that received the donation.



Expenditure of £251,000 has decreased by 5% since last year, but the Trust continues to be committed to making appropriate use of its charitable funds.



The total value of the funds held at the 31 March 2010 was £1,048,000.00.

Fundraising Activities

Individual donors and groups have raised funds during the year many for specific purposes. Examples of this are:

- £1,200 to benefit the enhancement of patient care
- £1,645 specifically for the purchase of new equipment
- £1,650 to purchase an electric chair for patients
- £2,109 to improve the chemotherapy unit generally
- £5,000 to benefit the cardiac rehabilitation and heart failure fund

Departmental & Ward funds:

There are approximately 100 departmental and ward funds; these funds are used specifically in the designated area for the benefit of patients and staff.

The funds benefit patients by purchasing supplementary/complimentary equipment or services, which the Trust is unable to provide through exchequer funds. An example of this is the provision of childrens' toys for Caroline Thorpe Ward.

Staff expenditure is used to further staff training and education thereby promoting efficient performance of their duties and development of staff skills, with support also given to team building activities.

Approximately £1million of the funds held at year end are in designated funds.

General Funds

The income received in these funds is not specific with regard to department or ward but may be used more generally across the Trust.

General funds include the North Devon District Hospital General Fund and the Patients' Special Purpose Charitable Fund.

Examples of some of the charity's achievements during the year are included in the activities above. Many departments within North Devon District Hospital and across community hospitals have benefited from donations and legacies.

Relationships with Related Parties/External Bodies

- a) Related Parties –the Northern Devon Healthcare NHS Trust is considered a related party as the charity and the NHS Trust are under common control. Note 15 to the accounts details the related party transactions. A profile of the NHS Trust is shown below.
- b) Connected Organisations – Devon Partnership Trust is considered to be a connected organisation as the charity exists to support both Trust's in addition to Northern Devon Healthcare NHS Trust.

Northern Devon Healthcare NHS Trust Profile

The Trust, established on 1st April 1991, provides a full range of acute hospital services as well as certain specialist services to Northern Devon. The size of the population served by most specialties is about 165,000. In 2009/2010 the income for the Trust was £128.5 million.

The Trust employs over 2000 full and part-time staff and provides a comprehensive range of services covering all the main medical and surgical specialties, maternity and child health, throughout Northern Devon.

The charity also supports community hospitals and services across North Devon.

Devon Partnership Trust

The Trust was formed in April 2001 and works in partnership to deliver high quality care for mental health and learning disabilities. The charity supports those activities relating to North Devon including inpatient facilities at North Devon District Hospital and Bideford, which also has a learning disabilities unit.

Events since the year end and future plans

The Trustees do not expect any significant changes in the activities of the charity in the forthcoming year. The charity plans to continue to use its resources to further enhance the services it provides from its exchequer funds in relation to patient care and to staff training and welfare. This will include the provision of equipment and contribution towards training for staff.

The Trust will be employing a fundraiser towards the end of the next financial year in order to maximise fundraising potential and enhance the projects which the charity can support within the Trust.

Investment Policy

The Trustees investment powers are determined by the Trust Deed, which gives the Trustees a general power of investment, subject to a restriction that no speculative or hazardous investments, specifically futures or traded options are allowed.

The charity runs a pooled scheme for the special charities. The pooling arrangement was approved by the Charity Commissioners in October 1999.

The Trustees have a formal investment policy that is reviewed on an annual basis. The investment objective is to achieve a balance of maximising current income while aiming for growth in capital value.

The current method of investing is via Gerrard's investment Management Ltd, the charity's investment managers. Monies are invested in a mixed portfolio of bonds and equity stock. The portfolio increased in value by approximately 14% during the year.

Reserve Policy

The Charity has a formal policy approved by the Trustees regarding the holding of reserves, which is reviewed on an annual basis.

The present policy is stated as follows:

The Trustees do not hold reserves as defined by the Charity Commissioners. The Trustees have no material recurring commitments for which it would be prudent to hold reserves against uncertainties; the main form of expenditure is by grants to the Northern Devon Healthcare Trust and Devon Partnership Trust and commitments are only given to the level of resources within the funds received and held.'

Risk Management Policy

The Trust maintains a Corporate Risk Register, and any risks to which the charity is exposed would be recorded within the Corporate Trustee's own register in line with its processes.

The major risks to which the charity is exposed, as identified by the Trustees have been reviewed and systems have been established to mitigate those risks.

Signed: 
Chairman of Charitable Funds Committee

Date: 24/1/11